

UN-APPROVED MINUTES OF THE RICHLAND SCHOOL DISTRICT-BOARD OF EDUCATION
REGULAR MEETING AT COLFAX, ND-Wednesday, April 12, 2017 at 6:30PM

MEMBERS

PRESENT

Lisa Amundson Sarah Myers
Eric Mickelson Heidi Foley
Josh Mjones

ABSENT

John Flaa
Dan Haverland

Superintendent: Tim Godfrey
Business Manager: Kendra Dockter
Principals: Bruce Anderson and Cindy Erbes

President Amundson called the April meeting to order. Motion by Mickelson, second by Foley to approve the agenda with the addition of items 6b. HVAC repairs, 6c. Activity Fund accounting, and 8c. deficit spending. Carried.

Motion by Mjones, second by Myers to approve the consent agenda. Items include March Minutes, March budget, April Bills, approval of PK program for 2017-18, approval of elementary and secondary programs for the 2017-18 school year, and approval of summer school for 2017. Carried

Unfinished Business:

Second reading of new policy ABDA (Accessibility Policy) along with board regulations and exhibits ABDA-BR1, ABDA-BR2, ABDA-E1, and ABDA-E2. Motion by Foley, second by Myers to approve second reading of these items. *Myers Y, Foley Y, Mjones Y, Mickelson Y, Amundson Y.* Carried.

Motion by Myers, second by Foley to approve a second reading of revised policy ABBA (North Dakota's Comprehensive Model School Policy for Tobacco Use). *Myers Y, Foley Y, Mjones Y, Mickelson Y, Amundson Y.* Carried.

Motion by Foley, second by Myers to approve the second reading of revised policy GAAA (Curriculum Design & Evaluation). *Myers Y, Foley Y, Mjones Y, Mickelson Y, Amundson Y.* Carried.

New Business:

Godfrey made a recommendation for non-certified positions and wage increases with an overall average of 3% Motion by Myers, second by Mickelson to approve the recommendations for the 2017-2018 school year: **Notice of non-certified wages for the 2017-2018 school year: HOURLY:** Braunberger, Sheri \$15.25; Braunberger, Sheri \$15.10; Draovitch, Andy \$11.85; Duhigg, Cathy \$11.60; Freeman, John \$21.00; Hendrickson, Loretta \$12.10; Kappes, Karen \$12.00; Kappes Karen \$14.25; Kinneberg, Keith \$17.75; Krump, Karen \$15.25; Krupich, Nancy \$12.10; Krupich, Nancy \$13.65; Myhre, Faylin \$14.20; Paczkowski \$12.10; Pfeiff, Ron \$15.75; Plecity, Denise \$13.10; Ringdahl, Sally \$14.20; Ringdahl, Sally \$14.25; Storbakken, Dawn \$11.85; Thompson, Lisa \$15.00 **ANNUAL:** Akvik, Duane \$13,850; Dockter, Kendra \$47,476; Kinneberg, Keith \$13,100; Krueger, Lenny \$13,100; Krump, Karen \$13,600; Viele, Don \$12,600. Discussion Held. This recommendation includes the addition of a half time secretary at the high school. *Myers Y, Foley Y, Mjones Y, Mickelson Y, Amundson Y.* Carried.

The air handling HVAC system at the high school is in need of repair/maintenance. Motion by Foley, second by Myers to approve the use of special reserve funds to cover the cost of this repair as it was not included in the 2016-2017 budget. *Myers Y, Foley Y, Mjones Y, Mickelson Y, Amundson Y.* Carried.

Activity fund accounting and procedures were discussed. The board would like to direct Mr. Godfrey to conduct an internal audit of procedures currently in place with each advisor and to report back in June with suggestions/findings.

Principal Reports: Erbes- A huge thank you to the PTO for planning Fun Night this year and to all the parents, staff, and students who helped make it a success! Congratulations to the following students who will be representing Richland Elementary at Math Olympics on May 5: Landon N, Austin C, Otto D, Emma E, Emma S, Levi U, Nick M, Ella W, Wade G, Mikey H, Tanner Z, Blake M, Adam S, Elliot B, and Mason S. Erbes reporting on several professional development opportunities the staff will be attending next month. Preschool and Kindergarten registration will be held May 4 from 7-8pm for parents. **Anderson** – A preliminary class schedule for 2017-18 was discussed. Anderson reported upcoming trainings the teachers will be attending this summer.

Superintendent Report: Godfrey gave a brief update on professional development coming up. He also reported on attending the signing of SB 2186 in Bismarck with teachers Ben Hannasch and Tiffany Carlson as well as a Tech conference he attended sponsored by DPI and upcoming PBL training some of the staff will be attending this summer.

Board Comment:

Myers reviewed meeting etiquette with the board. Mickelson shared additional thoughts on voice recording meetings along with information regarding the definition of a deficit in relationship to a discussion the board held last month on budgets.

Meeting was adjourned by President Amundson
Next regular meeting will be Tuesday, May 9 at 7:00PM