

**MINUTES OF THE RICHLAND SCHOOL DISTRICT-BOARD OF EDUCATION**  
**REGULAR MEETING AT COLFAX, ND-MONDAY, August 12, 2013 at 8:00PM**

**MEMBERS**

**PRESENT**

Jeff Bolme  
Dan Haverland      John Flaa  
Lisa Amundson      Mike Freeberg  
Ken Knudsen        Kurt Anderson

**ABSENT**

Superintendent: Les Dale

Principals: Cindy Erbes, Bruce Anderson

Business Manager: Kendra Dockter

Also Present: Doug Margerum, Monica & Harry Clark, Myron Knutsen, Tim Zerr, Larry Carcoana, Joel Degerness, Dan Gibson

The August meeting was called to order. Bolme asked for additions to the agenda. Motion by Freeberg, seconded by Knudsen. Carried.

Tim Zerr and Larry Carcoana with Zerr-Berg Architects gave an update on the building project. Bid group 1, which included concrete and earthwork, came in higher than expected due to ground water levels and soil testing. Motion by Knudsen, seconded by Haverland to accept the 3A-Concrete bid from Camrud Foss in the amount of \$358,520 and the 31-Earthwork bid from Earthwork Services in the amount of \$526,606.41. Carried. Ground work will be starting after Labor Day. Zerr also informed the board of a fire code regulation that was come across in the plans which would require sprinkler type systems in the gymnasium. To fix this requirement, it was recommended to reduce the size of the gym/stage area. Motion by Flaa, second by Freeberg to reduce the gym by 600 square feet to comply with the fire code. Carried. Discussion held on other areas to reduce if need be due to higher than expected bids. Bid Group 2 will be opened around September 10.

Myron Knutsen with PFM Group gave a quick overview of bond sales. **Motion** by Knudsen, second by Amundson to accept the resolution authorizing and establishing the terms of general obligation school building bonds, series 2013A, creating a sinking fund therefor, and levying taxes for their payment. These bonds, in the amount of \$1,605,000 were sold at a rate of 3.80%. Roll call vote, carried unanimously. **Motion** by Knudsen, second by Freeberg to accept the resolution authorizing and establishing the terms of general obligation refunding bonds, series 2013B, creating a sinking fund therefor, and levying taxes for their payment. These REFINANCING bonds, in the amount of \$725,000, were sold at a rate of 1.36%. Roll call vote, carried unanimously.

Discussion held on purchase/replacement of the generator. Motion by Anderson, second by Amundson, to purchase a used generator from Northern Cass School District in the amount of \$40,000. Carried. Discussion held on building permit from the city of Colfax. Board feels a public school does not fit into the categories of residential, commercial, or industrial. With the schedule given by the city, cost of building permit would be around \$11,000. Board feels this is a little high due to our classification of public school. Building permit in the city of Abercrombie cost the school \$0. Board members will attend city council meeting on August 19<sup>th</sup> to express their concern.

Storage shed was sold, by bid. High bidder was Steve McGregor for \$1000. Building will be moved around August 15<sup>th</sup>. A smaller, portable storage unit will be needed. Motion by Flaa, second by Anderson to purchase a storage unit in the amount of \$3950 from Rydell Farms. Carried

Motion by Freeberg, second by Anderson to accept two open enrollment applications. One first grader out of the Kindred School District, and one tenth grader out of the Fargo School District. Carried. Motion by Knudsen, second by Anderson to accept the 2012-2013 Financial Report to be submitted to DPI. Carried.

Final budget and Zero increased number of mills will be scheduled for October 9, 2013. Preliminary budget numbers are ready, however negotiations have not been settled. Once these figures are known, they will be placed in final budget for approval.

Motion by Freeberg, second by Knudsen to go into executive session under NDCC 44.04.19.1 Section 7 for the express purpose of negotiations. 9:36pm Meeting reconvened at 9:53pm

Motion by Freeberg, second by Knudsen to approve the teacher contracts as follows: Change to a one-line salary schedule with 1<sup>st</sup> year base at \$30,000 and 2<sup>nd</sup> year base at \$31,500. Guaranteed salary increase of 3%, with additional salary increases of \$2,030 the first year and \$1,500 the second year. This results in across the board raises for the biennium of 13%-18%, including benefits. Also, increase Student Council from 3% to 7% on the extra-curricular schedule. Carried. Motion by Knudsen, second by Freeberg to approve one year contract increases for superintendent (4.08%), elementary principal (4.42%), and high school principal (4.35%), including benefits. Carried

Motion by Anderson, second by Amundson to approve the recommendation to hire Karen Krump and Cheryl Dale as bus drivers. Carried.

Motion by Freeberg, second by Knudsen to approve the recommendation of Mike Herrick as JH Football coach. Motion by Flaa, second by Freeberg to approve the recommendation of Ken Knudsen as Varsity Girls basketball coach. Discussion held. Concerns from patrons were expressed dealing with handling favoritism, conflict of interest, practice times, and longevity. Knudsen answered all concerns. Motion carried.

Motion by Haverland, seconded by Amundson to approve submission of the Consolidated Application for title funds. Carried. Motion by Freeberg, second by Anderson to approve renewal of NDSBA Policy services membership and maintenance service. Carried

Principal's Report: **Elementary:** Erbes reported an estimated enrollment of PK-6 at 157 students. Elementary open house will be held, Monday, August 19<sup>th</sup> from 5:30-6:30pm. **Jr/Sr High:** Resignation read from Nikki Dougherty as Librarian and JH Social Studies teacher. Motion by Flaa, second by Freeberg to accept the resignation. Carried. Motion by Flaa, second by Knudsen to accept the resignation from Donna Dufner as para professional. Carried. Anderson made a recommendation to hire Kathy Adams for the para position. Motion by Knudsen, second by Amundson to approve the hiring of Kathy Adams as para. Carried. Jr/Sr high school is currently at 10 new students for the 2013-2014 school year. Richland #44 will be putting on "The Wizard of Oz" musical November 21-24. Auditions will be held the week of August 26 with Annie Bakken as director.

Athletic Director: Still in need of JH volleyball coach. Information is being gathered on possibility of improving the track around the football field. Tailgating for fall sports will be held on Saturday, August 31 starting at 3pm. Burger or brat, beans, chips, and lemondade for \$5/plate. Richland #44 vs. Napoleon games starts at 5pm.

Superintendent evaluation form has been updated.

August Bills: Motion by Anderson, seconded by Freeberg to approve the August bills. Carried

July Budget: Motion by Anderson, second by Freeberg to approve the July Budget. Carried

Next Meeting will be Wednesday, September 11 at 8pm

Business Manager

Board President