

**UN-APPROVED MINUTES OF THE RICHLAND SCHOOL DISTRICT-BOARD OF EDUCATION**  
**REGULAR MEETING AT COLFAX, ND-Wednesday, July 13, 2016 at 6:00PM**

**MEMBERS**

**PRESENT**

Lisa Amundson     John Flaa  
Dan Haverland     Heidi Foley  
Sarah Myers        Eric Mickelson

**ABSENT**

Melyssa Evanson

Superintendent: Tim Godfrey                      Business Manager: Kendra Dockter

President Amundson reconvened the June meeting. Motion by Mickelson, second by Haverland to approve the consent agenda (Final June bills and expenditure budget). Carried

June meeting was adjourned

Superintendent Godfrey called the July meeting to order and asked for nominations of School Board President. Motion by Mickelson, second by Myers to nominate Lisa Amundson. Hearing no other nominations, Haverland made a motion, second by Foley, for nominations to cease and cast a unanimous ballot. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried  
Motion by Flaa, second by Foley to nominate Dan Haverland as Vice President. Hearing no other nominations, Amundson made a motion, second by Flaa, for nominations to cease and cast a unanimous ballot. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried

Motion by Foley, second by Mickelson to approve the July Consent Agenda (July bills; designation of Bremer Bank as official depository; authorize signing of general fund and activity account warrants by Business Manager and Board President; authorize signing of hot lunch warrants by Business Manager and Superintendent, authorize Superintendent as administrative representative to SEEC, South Valley Special Ed, Title I, Title IIA, ADA, DOT Drug & Alcohol Safety, Section 504, and Title IX; authorize Elementary Principal as Homeless Liaison for the District; and to authorize Dan Haverland as the board representative to the SE Career and Technical Center. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried

**Old Business:**

- \* Unfinished business from June regarding three recommendations made by outgoing athletic director, Michael Herrick. Discussion held. Board would like to see recommendation of head boys basketball coach come from the new athletic director in order to avoid conflict of interest concerns. For this reason, motion by Foley, seconded by Mickelson to decline the recommendation made by Herrick of Mike Herrick as boys basketball coach for the 2016-2017 season. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried
- Motion by Mickelson, seconded by Foley to open the position of head boys basketball coach and accept applications. Board noted that the current coach is welcome to apply. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried
- \* Motion by Flaa, second by Foley to again table the recommendation of Jamie Nordick as assistant boys basketball coach. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried
- \* Due to lack of motion, the tabled recommendation of adding a third, paid assistant football coach has failed.

**New Business:**

- \*Motion by Mickelson, second by Myers to appoint Kendra Dockter as Business Manager for the 16-17 school year. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried
- \*Motion by Haverland, second by Mickelson to approve the PRELIMINARY 2016-17 Expenditure Budget of \$3,600,000. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried
- \* Motion by Foley, second by Mickelson to approve the following board committees for 2016-17:  
**Policy/Curriculum:** Myers, Evanson, Amundson    **Transportation/Property:** Haverland, Mickelson    **Negotiations/Finance/Insurance:** Flaa, Amundson, Foley
- \*Discussion held on designation of the District's official newspaper. After researching, Amundson would recommend designating the "Colt Connection" as the official newspaper of the District. With this designation, board minutes will be published in the "Colt Connection" each month. Those who would like to subscribe to this newsletter and have it mailed out should contact the district office. Motion by Foley, second by Myers to approve the recommendation and designate the "Colt Connection" as the District's official newspaper. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried. Discussion held on when and where un-approved board minutes would be published. Un-approved minutes will only be found on the school website and once approved will be published.
- \*Motion by Foley, second by Myers to approve Bremer Insurance as the official insurance carrier of the district. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried
- \*Godfrey recommended Maria Frame as part time Spanish Teacher (3 periods/day). Motion by Mickelson, second by Myers to approve the recommendation . *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried
- \*Godfrey recommended John Freeman as Athletic Director. Discussion held. Motion by Foley, second by Myers to approve the recommendation. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried
- \*Godfrey recommended Tami Tazarek and Dawn Storbakken as JH Volleyball coaches. Motion by Myers, second by Flaa to approve the recommendation. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried
- \*Godfrey recommended Sarah Thiel as C squad volleyball coach. Motion by Haverland, second by Myers to approve the recommendation. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried

\*Policy Committee presented 1<sup>st</sup> Readings of the following policies: DDA (Sick Leave), DDBA (Vacations), DDBA-BR (Vacation board regulations), DDBB (Holidays), DDBC (Bereavement Leave), DDBE (Paid Leave Policy), GABDB (Title Programs Dispute Resolution Procedure). Motion by Foley, second by Flaa to approve 1<sup>st</sup> reading of policies as presented. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried

**Business Manager Report:** Kendra noted that the year end audit will be Tuesday, July 19<sup>th</sup>. Documents from 2010-2011 are now ready to destroy. Motion by Haverland, second by Foley to approve the resolution to authorize the business manager of Richland #44 School District to destroy the following records from July 2010-June 2011: Bank Statements, canceled checks, deposit books/slips, paid bills, purchase orders, food service records, worker's compensation reports, unemployment reports, teacher retirement reports, social security reports, withholding reports, time cards, receipt slips, and duplicate reports of budget and financial reports. These records will be destroyed by incineration. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried.

Sale of **refunding** bonds for the 2011 bond series has been completed. Motion by Flaa, second by Haverland to approve the resolution authorizing and establishing the terms of general obligation school building refunding bonds, series 2016, creating a sinking fund therefor, and levying taxes for their payment. *Flaa Y, Haverland Y, Mickelson Y, Amundson Y, Foley Y, Myers* . Carried

**Superintendent Report:** Godfrey noted that Richland #44 will be a pilot school for Competency Based Learning.

Board Comment: The board would like to thank Lisa Amundson and Dan Haverland for their dedication, time, and commitment as officers to the school board.

Meeting was adjourned by President Amundson      Next meeting will be Tuesday, August 16 at 6:30am