## <u>UN-APPROVED MINUTES OF THE RICHLAND SCHOOL DISTRICT-BOARD OF EDUCATION</u> <u>REGULAR MEETING AT COLFAX, ND-Tuesday March 15, 2016 at 6:30PM</u>

## **MEMBERS**

## PRESENT

Lisa AmundsonMelyssa EvansonDan HaverlandHeidi FoleySarah MyersEric Mickelson

ABSENT John Flaa

Principals: Bruce Anderson, Cindy Erbes

Superintendent: Tim Godfrey Business Manager: Kendra Dockter

President Amundson called the meeting to order. Godfrey requested adding approval of volleyball and girls basketball coaching positions to the agenda. Motion by Evanson, second by Myers to approve additions to the agenda.

Motion by Haverland, seconded by Foley to approve the March consent agenda items (February board minutes, March Bills, February budget) Carried

## New Business:

\*Open Enrollment applications were reviewed. Two applications out of the Fargo School District (4<sup>th</sup> grader and 8<sup>th</sup> grader for 16-17 school year). Motion by Myers, second by Evanson to approve the open enrollment applications. *Amundson Y, Myers Y, Evanson Y, Haverland Y, Mickelson Y, Foley Y. Carried.* 

\*Amundson shared findings from research of possible -at large board positions@for the Richland #44 School District. Three options are available: 1. Leave as is 2. Change to all at large positions 3. Work with legislators to change NDCC that would allow for a mixture of at large and designated positions. Board will look into creating a survey of patrons to see what interest there is in the topic before moving forward.

\*Amundson shared information on the new electronic superintendent evaluation software available. Motion by Evanson, second by Foley to purchase the software. This can also be used school board and business manager evaluations at no additional charge. *Amundson Y, Myers Y, Evanson Y, Haverland Y, Mickelson Y, Foley Y. Carried.* 

\*Godfrey presented information on the possibility of hiring a  $\frac{1}{2}$  time Spanish teacher for the 2016-2017 school year. This would replace the current online classes being offered this year and previously offered over ITV allowing for in house staffing. Also presented the need for a second kindergarten teacher for the 16-17 school year due to enrollment and reasons for cutting the technology coordinator position to  $\frac{1}{2}$  time.

\*Kendra presented a draft of the 2016-2017 budget. At this time budget projections look very good thanks to the decisions made by the board last year on expenses as well has gaining a few students throughout the year to help with increase state aide. Budget was presented for information purposes only at this point. Final budget approval will take place at a later date.

\*Godfrey recommended Cindy Erbes as elementary principal and Bruce Anderson as jr/sr high principal for the 2016-2017 school year. Motion by Myers, second by Evanson to approve principals as recommended. *Amundson Y, Myers Y, Evanson Y, Haverland Y, Mickelson Y, Foley Y. Carried.* 

\*Godfrey recommended the approval of 24.5 teacher FTE¢s for the 2016-2017 school year. This would include the hiring of a second Kindergarten teacher as well as ½ Spanish teacher. Motion by Haverland, second by Myers to approve 24.5 FTE¢s for 16-17 school year as presented. *Amundson Y, Myers Y, Evanson Y, Haverland Y, Mickelson Y, Foley Y. Carried.* 

\*Teacher contracts were issued March 1<sup>st</sup> and have all been returned. Motion by Evanson ,second by Foley to approve the contracts for the 16-17 school year. *Amundson Y, Myers Y, Evanson Y, Haverland Y, Mickelson Y, Foley Y. Carried.* 

\*Godfrey presented the following coaching positions as recommended by athletic director Mike Herrick: 2015-2016 School year: Head JH track coach, JD Conklin; Assø JH Track coach, Brandon Nelson; 60% C squad girls basketball coach. Chad Wittner. For the 2016-2017 school year: Head GBB Coach, JD Conklin; Head VB coach, Craig Pool. Motion by Foley, second by Evanson to approve all coaching recommendations as presented. *Amundson Y, Myers Y, Evanson Y, Haverland Y, Mickelson Y, Foley Y. Carried.* Discussion held on interview process of coaches.

\*Godfrey read a letter of resignation from Bruce Anderson as boys basketball coach. Motion by Foley, second by Myers to approve the resignation *Amundson Y, Myers Y, Evanson N, Haverland Y, Mickelson Y, Foley Y. Carried.* 

Principal Reports: **Elementary:** 99% attendance rate reported for spring p/t conferences. Fun Night will be held Friday, April 15. **Jr/Sr High:** Anderson shared a quick overview of the National Principals convention he attended in February. Schedules are currently being reviewed for the 16-17 school year along with ITV schedules. The following students were selected to compete and represent Richland #44 at the SE Academic competition on March 14: Alec Heesch, Grace Holzhey, Abby Martel, Garrett Mogck, Morgan Adams, and Keriann Sahl. Congratualtions to Tannis Anderson on being awarded the March SERCTC Student of Excellence award.

Kendra shared information about entering into the Business Manager Certification Program. Motion by Evanson, second by Foley to approve participation and funding for entrance into this program. *Amundson Y, Myers Y, Evanson Y, Haverland Y, Mickelson Y, Foley Y. Carried.* 

Godfrey explained that the elementary is looking to purchase a Language Arts curriculum in stages with K-3 being purchased the first year and 4-6 the following More information will be shared as it is researched. Godfrey also mentioned that possible summer projects might include interior painting at the high school as well as in the gym at elementary school.

Discussion held on possible bus barn. Recommendation was presented by the building committee and finance committee to approve the bid from Superior Builders and to move forward with the construction of a bus barn in Abercrombie. Motion by Amundson, second by Foley to approve the recommendation. Discussion held. *Amundson Y, Myers Y, Evanson Y, Haverland Y, Mickelson Y, Foley Y. Carried.* 

Superintendent Evaluation: The following areas of performance by Mr. Godfrey were all found to be *Satisfactory* upon evaluation by the Richland #44 school board: Relationship with board, Recruitment & Retention of Staff, Supervision of Staff, Board Policy Identify & Implement, Financial Management, Leadership, Relationship w/ Students & Parents, Relationship with Community, Records Management, Safety & Supervision of Students/Property. Motion by Evanson, second by Myers to approve the superintendents evaluation. Discussion Held. *Amundson Y, Myers Y, Evanson Y, Haverland Y, Mickelson Y, Foley Y. Carried.* 

Based on the evaluation, President Amundson recommended the approval of Mr. Godfrey as superintendent for the 16-17 school year. Motion by Myers, second by Foley to approve the recommendation. *Amundson Y, Myers Y, Evanson Y, Haverland Y, Mickelson Y, Foley Y. Carried.* 

Meeting was adjourned by President Amundson Next meeting will be Tuesday, April 12 at 6:30am